


PROPERTY SHIPPING REQUEST  
 物件送付依頼書

〇〇 / 〇〇 / 〇〇〇〇 (dd/mm/yyyy)(日)(月)(年)

To: Chief of (the appropriate) police station / Head of the Lost and Found Center  
 警視庁 警察署長 殿


( 〒 100 - 8929 )

Address:  
 (住 所) 2-1-1 Kasumigaseki, Chiyoda-ku, Tokyo

Full Name:  
 (氏 名) Furukawa, Motoko(古川 資子)  (seal/signature) (印)

Telephone#:  
 (電話番号) +81-3-3581-4321  
 (mobile phone#)  
 (携帯電話) 080-2211-3344

 Please follow the instructions from the appropriate police office to fill in these fields.

Property to be Shipped (依頼物件)	Backpack
Date Reported (受理年月日)	24 / 05 / 2016 (dd/mm/yyyy)
Date Transferred (保管転換年月日)	10 / 06 / 2016 (dd/mm/yyyy)
Report Number (受理番号)	Shinjuku Police Station (警察署) No. 4500 号
Shipping Address (送付先)	( 〒 112 - 0004 ) Address: Hotel Korakuen, 1-9-11 Koraku, Bunkyo-ku, Tokyo (住 所) Telephone: 0570-550-142 Full Name: same as above (氏 名) 同上 Telephone#: same as above (電話番号) 同上 (mobile phone#) (携帯電話) same as above 同上
Payment for Shipping (送料金の支払方法)	 Courier (C.O.D.) 宅配便 (送料着払い)

\* Please be sure to contact the appropriate police station before using this form; otherwise, we will not be able to process your request.