

# LETTER OF AUTHORIZATION

(委任状)

\* Indicate the date the Letter is prepared.



〇〇 / 〇〇 / 〇〇〇〇 (dd/mm/yyyy)(日)(月)(年)

\* Write the name of the police station or "Lost and Found Center" to which the Letter will be submitted.



To: Chief of 〇〇〇〇 Police Station  
/ Head of the Lost and Found Center (長) あて

\* Write your address, name and contact phone number.



Authorizer (委任者)

Address (住所) : 2-1-1 Kasumigaseki, Chiyoda-ku, Tokyo

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Full Name (氏名) : Furukawa, Motoko(古川 資子)

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Telephone# (電話番号) : +81 - 3 - 3581 - 4321

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I hereby authorize the below-named representative to retrieve the following property that I lost/found. (遺失) ・ (拾得)

\* Provide the property's report number and other details.



Report Number: (受理番号) : 〇〇〇〇 Police Station (警察署) No. 〇〇〇〇 - 〇〇 号

Property: (物件) : Backpack

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\* Write the address, name and telephone number of the authorized representative.



Representative(代理人)

Address (住所) : 1-9-11 Koraku, Bunkyo-ku, Tokyo

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Full Name (氏名) : Maruyama, Taro(丸山 太郎)

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Telephone# (電話番号) : +81 - 3 - 570 - 550 - 142

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